



UNITED STATES OF AMERICA
EQUAL EMPLOYMENT OPPORTUNITY COMMISSION
NEW YORK DISTRICT
33 Whitehall Street, New York, NY 10004-2112

SANDRA N. McCONNELL, ET AL.,
a/k/a Velve B., Class Agent

Complainant,

-v-

LOUIS DEJOY, POSTMASTER GENERAL,
UNITED STATES POSTAL SERVICE,

Agency.

EEOC Hearing No.: 520-2010-00280X
Agency Case No.: 4B-140-0062-06
OFO Appeal Nos.: 07-2016-0006; 07-2016-0007
OFO Request Nos.: 05-2018-0094; 05-2018-0095

NOTICE OF CONFERENCE

The Agency will arrange for a video-teleconference with me and the parties “on the record” for **March 4, 2022, at 11:00 am.**

The **PURPOSE** of the conference is to discuss establishment of an EEOC database for the efficient and expeditious adjudication of pending claims by the EEOC in the above-referenced matter. The conference will seek relevant information about claimant data maintained in files electronically by the parties. The conference also will consider data not currently held in electronic format but can be produced **in electronic format to the EEOC.**

For purposes of the conference, agency counsel will have in attendance **any individual(s) who has (have) knowledge about claimant data itemized below:**

- the identity of any computerized or machine-readable files maintained by the Agency (or any other entity on its behalf under contractual or other arrangement) that contain electronic data regarding the claimants including, but not limited to, the following:
 - last name;
 - first name;
 - middle name or initial;
 - social security number;
 - last known address;

- last known home phone number;
 - last known cell phone number;
 - email address;
 - date of hire;
 - date of termination (if applicable);
 - employment status (part-time/full-time);
 - position title at time of alleged discrimination;
 - employment location at time of alleged discrimination;
 - pay at time of alleged discrimination (including bonuses and other awards);
 - whether the claimant is represented; if so, the name, phone number and email address of the claimant's attorney/representative;
 - dates of the alleged discrimination;
 - the alleged disability;
 - **identification of each individual's claim(s)**
 - **as to each claim, indication of whether the agency disputes the claim**
 - **and any other data which might be relevant to the adjudication of the claims.**
- Whether the data from the identified machine-readable files can be converted into a rank-able Excel spreadsheet with separate columns for each field requested.
 - The time it would take to gather data from the machine-readable files, convert it into a rank-able Excel spreadsheet with separate columns for each field requested, and produce it to the EEOC.

Claimant's counsel will be asked whether they too have similar computerized or machine-readable files containing electronic data about the claimants and their claims and how counsels' information can be produced and converted or merged into the agency's EXCEL spreadsheet.

The conference will discuss timelines for submission to the EEOC of the information sought.

Attorneys for the law firms of Thomas & Solomon, LLP, and Kator, Parks, Weiser and Harris, P.L.L.C., will finish providing the agency a clean stand-alone Designation of Representation form to the agency, in compliance with my previous order, by the date of this conference.

The Agency's motion to vacate my July 14, 2020 Order directing it to appoint Special Masters is under advisement.

It is So ORDERED

DATE: February 14, 2022

s/Monique J. Roberts-Draper

Monique J. Roberts-Draper
Administrative Judge

Redacted

CERTIFICATE OF SERVICE

For timeliness purposes, it will be presumed that this **ORDER** was received immediately upon electronic transmission. I certify this **ORDER** was sent to the following parties on February 14, 2022:

Agency Counsel

Eve G. Burton, Esq.
U.S. Postal Service Law Department

Redacted

Counsel

Michael J. Lingle
THOMAS & SOLOMON, LLP

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Steven Millard
MILLARD ADMINISTRATIVE
REPRESENTATION

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M. Jermaine Watson
M. J. WATSON & ASSOCIATES, P.C.

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Steven E. Brown, Esq.
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Richard Paul

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